

10-1-1915

Board of Trustees Meeting Minutes 1915-10-01

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College Bowling Green, Ohio, Oct. 1,

1915.

Minutes of Board of Trustees of the Bowling Green State Normal College held at the Administration Building on Friday, October 1st., 1915.

Present: President John Begg, Vice President J.E. Collins, Treasurer J.D. McDonel, Secretary J.E. Shatzel. Absent: Wm. B. Guitteau.

President H.B. Williams also present.

President John Begg presided.

Reading of the minutes of previous dispensed with.

Secretary J.E. Shatzel read the following memorandum of agreement, to-wit:-

MEMORANDUM OF AGREEMENT entered into this day of nineteen hundred and fifteen, by and between CLARENCE G. TAYLOR, as Receiver of The Lake Erie, Bowling Green and Napoleon Railway Company, hereinafter called "the Receiver", of the first part, and THE BOARD OF TRUSTEES, of The Bowling Green State Normal College, hereinafter called "the Board", of the second part, and their respective successors and assigns,

W I T N E S S E T H:

1. The Receiver agrees to furnish to the Board and the Board agrees to take from the Receiver, for and during the period of two (2) years, beginning on the first day of July, 1915, and ending on the thirtieth day of June, 1917, all of the electric current used for the operation of such lights, motors and electric heating apparatus as are now, or may hereafter be, installed, on the grounds and in the buildings occupied and to be occupied by the Bowling Green State Normal School in the Village of Bowling Green, Ohio, and the Board agrees to pay to the Receiver monthly for such electricity at the following rates, to-wit:-

Electricity used for Lighting Purposes.

For the first five hundred (500) kilowatts consumed in any calendar month four cents (4¢) per kilowatt.

For the next five hundred (500) kilowatts, or any part thereof, consumed in any calendar month, three and one-half cents (3-1/2¢) per kilowatt.

For all electric current over one thousand (1,000) kilowatts consumed in any calendar month three cents (3¢) per kilowatt.

Electric Current for Operation of Motors and for Power and Heat.

For the first five hundred (500) kilowatts consumed in any calendar month two and one-half cents (2-1/2¢) per kilowatt.

For the next five Hundred (500) kilowatts consumed in any calendar month two and one-quarter cents (2-1/4¢) per kilowatt.

For all electric current over one thousand (1,000) kilowatts consumed in any calendar month, two cents (2¢) per kilowatt.

The Board shall have the option of continuing the contract for an additional term of two (2) years next succeeding the expiration of the primary term, provided the Board shall notify the Receiver of its intention so to do by a notice, in writing, served on the Receiver not less than sixty (60) days nor more than ninety (90) days prior to the expiration of said primary term.

2. The Receiver shall, on or before the fifth day of each month, render bills to the Board for electric current consumed under this contract by the Board during the preceding calendar month. If such bills be paid within five (5) days after the next regular meeting of the Board, the Board shall be allowed a discount of ten per cent (10%) on bills for electric current used for lighting and a discount of five per cent (5%) on bills for current used for operation of motors, power and heating.

If, for any reason, bills cannot be rendered on or before the fifth day of the month, they shall be rendered as soon as possible thereafter, and the Board shall have five (5) days after its next succeeding regular meeting in which to pay the same and still receive the discount stipulated. Bills shall be paid at the office of the Receiver in Bowling Green, Ohio.

3. For all current to be used within the buildings, the Receiver shall furnish such materials and install the same, as shall be necessary to bring the current to the connection outside such buildings. The Board shall, at its own cost, install and maintain lights, switches, boards and other apparatus inside or upon the grounds. All wires and other equipment installed by the Receiver, as in this paragraph provided, shall be placed underground on the premises controlled by the Board.

4. For the purpose of lighting the grounds under the control of the Board, the Receiver shall furnish all of the wires, poles, brackets, lamps and other materials necessary therefor. The lamps shall be one hundred (100) watt Mazda lamps, with metal reflectors, porcelain lined, eighteen inches (18) in diameter. The lamps shall be fastened to the poles by iron brackets of the Westinghouse type. The poles shall be of wood, not less than twenty-five (25) feet in length over all.

The poles supporting the lamps and wires shall be placed as directed by the Board. All wiring and other apparatus for the lighting of the grounds shall be above ground. If the Board desires any materials, equipment or installation for lighting the ground other than those herein specified, they shall be furnished, installed and maintained by the Board at its own cost and expense, except that the Receiver shall furnish the lamps which shall be one hundred (100) watt Mazda lamps, and the wire for transmitting the current thereto.

5. The Receiver shall furnish all meters and transformers necessary for furnishing light, heat and power as above set forth, and the Board shall furnish proper space in which the same may be installed and kept.

The Receiver shall at his expense, furnish and install in such place as the Board shall provide, at its expense, one motor generator set of ten kilowatt capacity to furnish direct current for use in its laboratories. The power used to drive said motor shall be paid for at the power rate herein provided.

6. All meters, switches, wires, lamps, poles and other material and appliances furnished by the Receiver, as above provided, are not sold under this contract, but are to be and remain the property of the Receiver and of his successors and assigns.

7. The Board agrees to provide space for the meters, wires, transformers and other appliances on said premises and further agrees that no one not an agent of the Receiver or otherwise lawfully entitled to do so shall be permitted to remove, inspect or tamper with the same, and that the said Receiver, and any agent properly authorized by him, shall, at all reasonable times, have free access to the said premises for the purpose of installing, examining, repairing or removing his said meters, transformers, wires, lamps, poles and other apparatus, materials and appliances.

8. Upon the termination of this contract by expiration of term, cancellation or otherwise, the Board, instead of permitting the Receiver to remove his property, shall have the option to purchase the same as a whole, at the fair replacement value thereof. If the parties are unable to agree upon the valuation, such valuation shall be fixed by three arbitrators, one of whom shall be appointed by each party, and the third selected by the two thus appointed. Such arbitrators shall be appointed upon the demand of either party, within ten (10) days of such demand; they shall make their appraisal and award within ten (10) days after their appointment, and the amount found due by them shall be paid by the Board to the Receiver within ten (10) days of the receipt of such award. The arbitrators shall each receive compensation in the amount of ten dollars (\$10.00) per day while actually engaged in making their said appraisal and award, said compensation and their actual and necessary expenses incurred therein to be paid one-half by each of the parties hereto.

9. The Receiver agrees to use reasonable diligence in providing a regular and uninterrupted supply of electricity, but does not guarantee the same and shall not be liable in damages to the Board for temporary failure to supply the same.

10. Renewals of incandescent lamps used for the purpose of lighting the grounds shall be furnished by the Receiver, but all other lamps and motors, except the motor generator provided for in paragraph five (5), shall be furnished by the Board, at its expense.

11. All motors used by the Board shall be such as will operate successfully on the Receiver's mains, subject to his approval. Service connections will be furnished from the Receiver's mains, to the outside of the buildings. All wiring, lamps, and appliances inside of the buildings, except meters, transformers and motor generator set, shall be provided by the Board and by it maintained in a satisfactory condition.

12. The Board agrees that no connection will be made with the Receiver's mains and supply wires without his consent first obtained and, when connection has once been made, no additional lamps or motors will be installed or connected directly or indirectly with said mains or supply wires without first notifying the Receiver and obtaining his written consent thereto.

13. All current for lighting purposes shall be single phase alternating current sixty (60) cycle one hundred and ten (110) volts. All current furnished for power and heating shall be three (3) phase alternating current sixty (60) cycle two hundred and twenty (220) volts.

14. This contract shall not be binding unless it shall be approved by the District Court of the United States for the Northern District of Ohio, Western Division, by whom the first party hereto was appointed, nor unless, in the order approving the same, said Court shall provide that, in case the receivership of The Lake Erie, Bowling Green and Napoleon Railway Company is terminated prior to the termination of this contract, the purchaser of the power house and lighting plant now in the charge of said Receiver shall be required to fulfill said contract as fully as this Receiver would had he remained in control of said property.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands in duplicate originals hereof on the day and year first above written.

Clarence G. Taylor

As Receiver of The Lake Erie,
Bowling Green and Napoleon
Railway Company.

THE BOARD OF TRUSTEES OF THE BOWLING
GREEN STATE NORMAL SCHOOL

By John Begg, Pres.

I hereby approve the within contract as to form,

..... Edward C. Turner

Attorney General of Ohio.

Sept. 3, 1915.

Proceedings, Trustees Bowling Green Normal College Bowling Green, Ohio, Oct. 1,

1915.

The Secretary also read the following certified copy of an order entered by the Hon. John M. Killits, United States District Judge, with reference to contract, to-wit:-

THE UNITED STATE OF AMERICA,
NORTHERN DISTRICT OF OHIO,
Western Division, SS:

At a stated term of the District Court of the United States, within and for the Western Division of the Northern District of Ohio, begun and held at the City of Toledo in said District, on the last Tuesday in April being the 27th day of said month, in the year of our Lord one thousand nine hundred and fifteen, and of the Independence of the United States of America, the one hundred and thirty-ninth, to-wit: on Saturday the 31st day of July A.D. 1915.

PRESENT: Honorable JOHN M. KILLITS, United States District Judge.

Among the proceedings then and there had were the following, to-wit:
April Term, A.D. 1915, to-wit: July 31, 1915.

Present: Honorable John M. Killits, U.S. District Judge.

Union Trust Company,

vs

No. 71 Equity.

The Lake Erie, Bowling Green
and Napoleon Railway Company,

This day this cause came on to be heard upon the application of Clarence G. Taylor, Receiver herein, for authority to enter into a contract with the Board of Trustees of the Bowling Green State Normal School, copy of said contract being attached to the application of the Receiver for authority to execute the same; the Court being fully advised in the premises finds that it would be for the benefit of the property in charge of the Receiver to make said contract.

WHEREFORE, it is ordered that said Receiver be, and he is hereby, authorized to execute and enter into the contract, copy of which is attached to this application for authority to make the same, this day filed.

It is further ordered that, in case the receivership of The Lake Erie, Bowling Green and Napoleon Railway Company is terminated prior to the termination of said contract, the purchaser of the power house and lighting plant, now in charge of said Receiver, shall be required to fulfill said contract as fully as this Receiver would had he remained in control of said property.

THE UNITED STATES OF AMERICA

NORTHERN DISTRICT OF OHIO,

WESTERN DIVISION

SS:

I, B.C. Miller, Clerk of the District Court of the United States within and for said District, do hereby certify that I have compared the within and foregoing transcript with the original order for receiver to enter contract entered upon the Journal of the proceedings of said Court in the therein entitled cause, at the term, and on the day therein named; and do further certify that the same is a true, full and complete transcript and copy thereof.

Witness, my official signature and the seal of said Court, at Toledo, in said District, this 3rd. day of August A.D. 1915, and in the 140th year of the Independence of the United States of America.

(Seal)

B.C. Miller, Clerk
By J.W. Wilson
Deputy Clerk

The Secretary also read the Opinion of Edward C. Turner, Attorney General of Ohio, with respect to said contract, to-wit:-

STATE OF OHIO
OFFICE OF THE ATTORNEY GENERAL
COLUMBUS.

Sept. 3, 1915.

OPINION.

Hon. J.E. Shatzel,
Secretary Board of Trustees,
Bowling Green, State Normal College,
Bowling Green, Ohio.
Dear Sir:

I am returning herewith the proposed contract between the board of trustees of the Bowling Green State Normal College and Clarence G. Taylor, as receiver of the Lake Erie, Bowling Green and Napoleon Railway Company, for electric light and power, with my approval endorsed thereon.

This contract has been changed so as to comply with the suggestions made in an opinion rendered to you on August 11, 1915, wherein it was suggested that provision should be made for the payment of arbitrators, in the event the same were appointed in accordance with Article 8 of the agreement.

Respectfully,

Edward C. Turner,
Attorney General.

Moved by Collind and seconded by McDonel that the contract above set forth between this Board of Trustees and Clarence G. Taylor, as Receiver of The Lake Erie, Bowling Green and Napoleon Railway Company, be approved and that the President and Secretary be authorized to sign same on behalf of this Board and that said contract, together with the order of Judge

Killits and the Opinion of the Attorney General of Ohio be recorded in full upon the minutes of this Board. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

The propositions of the Chamberlain Metal Weatherstripping Co., the American Metal Weatherstripping Co., and the Turner Brass Works were read and considered by the Board, the same having been previously presented and referred to Howard & Merriam, Architects, for recommendation. Mr. Howard of the firm of Howard & Merriam, Architects, was present and recommended the use of Chamberlain Metal Weatherstripping.

Moved by McDonel and seconded by Collins that the contract of weatherstripping the Dormitory and the two lower floors of the front exposure of the Administration Building be awarded to The Chamberlain Metal Weatherstripping Company, upon the recommendation of Howard & Merriam, Architects, for the sum of \$976.50 and that the said The Chamberlain Metal Weatherstripping Co. be notified to proceed with the work at once. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

The Secretary read a copy of a notice mailed by him to coal dealers, the same being as follows, to-wit:-

Sept. 27, 1915.

Dear Sir:

The Board of Trustees of the Bowling Green State Normal College will receive bids, at their meeting to be held at the Administration building, on Friday, Oct. 1st, 1915, at nine o'clock, A.M., for coal suitable to the needs of said institution. Bids should be per ton, for as much or little as needed, delivered in fuel room of the power building as ordered by the Board. The Board reserves the right to reject any, or all, bids.

Yours very truly,
J.E. Shatzel,
Secretary.

and that the following bids were received, to-wit:-

The Hankey Lumber Co.	3/4 lump, Sunday Creek, Ohio Hocking	@	\$3.30	per ton.
Harry Kander,	Good Hocking Run of Mine (Ohio)	"	2.48	" "
	Good West Va. Run of Mine	"	2.63	" "
	Good Pochontos Run of Mine	"	3.19	" "
	" " Lump or Egg size	"	3.98	" "
	" Hocking Three Quarter (Ohio)	"	2.63	" "
	" West Va. Three Quarter	"	2.73	" "
A.E. Avery,	N. & W. Pocahontas mine run	"	3.45	" "
	Pomeroy Egg	"	2.85	" "
	Cambridge 3/4" lump	"	2.90	" "
	Hocking 3/4" lump	"	3.00	" "
P.M. Davidson,	West Va. Splint, mine run	"	2.85	" "
	West Va. Gas Coal	"	2.80	" "
	Ohio, mine run	"	2.65	" "
	Anchor, 1" lump and up	"	3.30	" "
	Anchor, mine run	"	3.20	" "
F.A. Keil Lumber Co.	3/4" Hocking Valley Lump	"	2.68	" "
	4" Hocking Valley Domestic Lump	"	2.83	" "
E. Jones,	Jackson, O. Nut Pea and Slack	"	2.25	" "
	Hocking Valley, Ohio, nut Pea & Slack	"	2.00	" "
T.D. Strong,	Smithers Creek, Run of Mine	"	2.83	" "
	" " 1 1/4" lump	"	3.03	" "
	Island Creek, Run of Mine	"	2.73	" "
	" " 1 1/4" Lump	"	3.03	" "
	Pochontos, Run of Mine	"	3.33	" "
	Hocking 3/4 lump	"	2.83	" "

Moved by McDonel and seconded by Collins that E. Jones be asked to ship one car of Jackson Nut Pea and Slack @ \$2.25 per ton as a trial order, the Board to take further action after efficiency tests have been made. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

President Williams reported an enrollment of 248 boni-fide pupils to date.

Proceedings, Trustees Bowling Green Normal College

Bowling Green, Ohio, Oct. 1,

1915.

President Williams presented the following pay roll for the month ending September 30th., 1915, to-wit:-

R.W.Treber	Superintendent Buildings & Grounds	1 mo.	\$75.00
Marion Griffeth	Clerk Stenographer	1 "	62.50
Floid South	Farmer	1 "	50.00
Otto Fish	Farm Laborer	9 1/2 das. @ 2.00	18.50
Donald Warner	Janitor	10 das. @ 1.66 2/3	16.67

Moved by McDonel and seconded by Collins that above pay roll be allowed and paid from the funds respectively provided therefor, designation to be made by President Williams. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

Williams

President presented the following pay roll for the month ending Oct. 15th., 1915, to-wit:

H.B.Williams	President	1 1/2 mo.	\$475.00
G.W.Beattie	Instructor	1 "	222.22
E.L.Mosely	"	1 "	222.22
J.R.Overman	"	1 "	211.11
L.L.Winslow	"	1 "	211.11
Rea McCain	"	1 "	188.88
J.E.Talbot	"	1 "	211.11
E.G.Hesser	"	1 "	200.00
Mary Chapin	"	1 "	166.66
Harriet S. Hayward	"	1 "	200.00
E.G.Walker	Extension Teacher	1 "	222.22
Robt. A. Cummins	"	1 "	222.22
J.W.Zeller	Instructor	1 "	222.22
Wm. P. Holt	"	1 "	222.22
F.C.Beyermann	"	1 "	200.00
C.J.Biery	"	1 "	222.22
Marie Simpson	Librarian	1 "	115.79
Effie Alexander	Critic Teacher	1 "	111.11
Grace Poorbaugh	"	1 "	111.11
Lucy Meacham	"	1 "	111.11
Estelle M. Rich	"	1 "	111.11
Ruby Minor	"	1 "	100.00
Erma Ferguson	"	1 "	100.00

Moved by McDonel and seconded by Shatzel that the above pay roll be allowed and paid from the funds respectively provided therefor, the fund designation to be made by President Williams. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

President Williams presented the following claims for allowance, to-wit:-

1914 Appropriations		
Fred Medart Mfg. Co., St. Louis, Mo.	Equipment.	
	Lockers	\$ 2210.80
A.C.McClurg & Co., Chicago, Ill.	Equipment.	
	Library Books	337.56
Federal Equipment Co., Carlisle, Pa.	Equipment.	
	Metal front to business office	324.00
The G.W.Greene Co., Toledo, Ohio.	Equipment.	
	Mason & Hamblin Grand Piano	1257.00
Singer Sewing Machine Co., Findlay, Ohio.	Equipment.	
	Sewing machines	19.00
C.E.Stinebaugh, Bowling Green, Ohio.	Equipment.	
	Library books.	68.16
Ladd & Adams, Bowling Green, Ohio.	Equipment	
	2 pianos - Packard	530.00
The Baker & Taylor Co., New York City.	Equipment.	
	Library books	1899.56
The Lasalle & Koch Co., Toledo, Ohio	Equipment.	
	Shades	391.58
The Huffman-Conklin Co., Columbus, Ohio.	Equipment.	
	Permanent connections to kitchen fixtures in Woman's Dormitory	1498.00
Ohio State Reformatory, Mansfield, Ohio	Equipment.	
	Furniture	1266.35
Singer Sewing Machine Co., Findlay, Ohio	App. for Agri. etc.	
	2 Sewing machines and motor	54.00
The Baker & Taylor CO., New York City.	Library	
	Library books	1506.87
Holliger & Puckrin, Fremont, Ohio.	Imp. & Equip. Farm.	
	Farm Machinery	1323.00
Central Scientific Co., Chicago, Ill.	Imp. & Equip.	
	Apparatus for agriculture	142.90
The Huffman-Conklin Co., Columbus, Ohio.	U. & P.	
	Installing two additional showers in men's shower in Administration Bldg.	285.00

Short Budget Appropriations.

Ohio State Reformatory, Mansfield, Ohio.

C-4	Letter heads, copy sheets.	\$ 20.67
The Lasalle & Koch Co., Toledo, Ohio.		
C-8	Dry Goods for Domestic Science Dept.	23.87
Toledo Janitor Supply Co., Toledo, Ohio.		
C-11	Janitor's supplies	110.82
The Baker Taylor Co. New York City.		
E-8	Library Books	1076.44
Ladd & Adams, Bowling Green, Ohio.		
E-8	Piano - Packard	260.00
Wilcox & Gibbs Sewing Machine Co., New York City.		
E-8	Sewing machine	50.00
Horace K. Turner Associates, Boston, Mass.		
E-8	Pictures	324.75
L.B. Robinson, Agt. G. & C. Merriam Co., Plain City, Ohio.		
E-8	Dictionaries	21.60
White Sewing Machine Co., Toledo, Ohio.		
E-8	Sewing Machine	24.00
Keuffel & Esser Co., Chicago, Ill.		
E-8	Drawing set, etc.	70.70
The McKeever Electric Co., Columbus, Ohio.		
E-8	Installing wiring for dish washer in dorm.	27.65
The W.O. Hickok Mfg. Co., Harrisburg, Pa.		
E-8	Stabbing machine and standing press	67.00
The Cable Co., Chicago, Ill.		
E-8	101 Best Songs	26.25
The Huffman-Conklin Co., Columbus, Ohio.		
G-3	Installing drains in areaways and drain tile around outside walls of Gym. and waterproofing.	500.00

1915-16 Appropriations.

A.F. Meyers, Pemberville, Ohio.

C-2	Forage & Veterinary supplies	5.00
Ohio State Reformatory, Mansfield, Ohio		
C-4	Extension Bulletins, envelopes, registration cards, receipts for extension.	31.01
H.B. Saylor, Rudolph, Ohio.		
C-9	Corn	2.00
Nelson R. Swan, Bowling Green, Ohio.		
E-8	Surfacing, leveling, grading and topping tennis courts	288.00
Board of Education, Toledo, Ohio.		
F-6	Transportation. 4 loads of chairs from Lake Shore car to Central School	11.00
New York Central Lines, C.C. Shillinger, Cashier, Toledo, Ohio.		
F-6	Transportation Car Demurrage	1.00
Nelson R. Swan, Bowling Green, Ohio		
G-3	Grading Grading around Dorm. and Administration Bldg.	441.75
Nelson R. Swan, Bowling Green, Ohio.		
G-3	Temporary Walks Temporary walk contract	262.73
John Begg, Columbus Grove, Ohio.		
F-6	Expense account Board of Trustees	4.25

Moved by McDonel and seconded by Shatzel that the above and foregoing bills be allowed and paid from funds respectfully provided therefor, fund designation to be made by President Williams. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

By a unanimous vote of the Board Mr. Howard of the firm of Howard & Merriam, was instructed to make a thorough and complete inspection of the buildings now under construction and do those things which were necessary to expedite their completion and to report to this Board the result of this inspection, together with his recommendations.

The Secretary was instructed to procure a written opinion from Edward C. Turner, Attorney General of Ohio, as to whether or not laborers and material men have the right, under the laws of the State of Ohio, to procure liens against public buildings, such as the Bowling Green State Normal College buildings.

Upon the suggestion of Mr. Howard, of Howard & Merriam, Architects, that the design of the interior doors for the Science and Agriculture building should be made to conform to those of the Administration it was moved by Collins and seconded by McDonel that this should be done and the Architects were authorized to order this to be done and that Pyrona Fireproof doors, made of the same material as the fireproof doors in the Administration building should be used and that this

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Bowling Green, Ohio, Oct. 1,

1915.

change shall be made at no extra expense to this Board. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

Mr. Steinle, of the Steinle Construction Company, suggested that the recess doors in the connecting corridor might be changed to advantage by being set out farther than the plans show and asked the Board to investigate and advise him further as to its wishes. By the unanimous consent of the Board the matter was referred to Howard & Merriam, Architects, with the suggestion that definite instructions be given to Mr. Steinle as soon as possible.

Moved by McDonel and seconded by Shatzel that the Board adjourn to meet at the call of the President. Voting Aye: Begg, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

Meeting adjourned.

President.

J. E. Shatzel Secretary.

Minutes of meeting of Board of Trustees of the Bowling Green State Normal College held at the Administration Building, on Thursday, November 4th., 1915, at 4 o'clock, P.M.

Present: Vice President J.E. Collins, Treasurer J.D. McDonel, Secretary J.E. Shatzel, Edward H. Ganz. Absent: Wm. B. Guitteau.

President H.B. Williams also present.

Vice President J.E. Collins presided.

Minutes of the two previous meetings read and approved.

President Williams made the following nominations, to-wit:-

Donald C. Warner, Janitor, salary at the rate of \$600.00 per year.
Chauncey O. Fortney, Chief Engineer, provisional appointment 90 days rate of \$900 per year.
C.E. Fortney, Fireman, provisional appointment 90 days, rate of \$600 per year.

Moved by Shatzel and seconded by Ganz that the above nominations be approved and confirmed by the Board. Voting Aye: Collins, McDonel, Ganz, Shatzel. Nays, none.

Motion declared carried.

President Williams reported that Hollinger & Puckrin of Fremont, Ohio, had deposited with a check for \$100 to be held until the farm scales are installed on the Normal College property.

No action taken.

President Williams expressed the view that the equipment for the Science and Agriculture Building should be bought now so that it may be here when the building is ready for occupancy.

Moved by Shatzel and seconded by Ganz that President Williams, Treasurer McDonel and Wm. B. Guitteau constitute an equipment purchasing committee and that they proceed at once to buy necessary equipment for the Science and Agriculture building. Voting Aye: Collins, McDonel, Ganz, Shatzel. Nays, none.

Motion declared carried.

The matter of the funds in the hands of Treasurer McDonel and the receipts coming into his hands from time to time was discussed.